

## **JOB DESCRIPTION**

**JOB TITLE:** Videographer, Field Producer  
**DEPARTMENT:** Programming  
**STATUS:** Non-Exempt  
**REPORTS TO:** Field Operations Manager

**GENERAL FUNCTION:** Operate and troubleshoot video, audio, and streaming equipment for field shoots and events for the Pennsylvania Cable Network. Equipment includes cameras, switchers, mixers, microphones, bonded cellular backpacks, and any other equipment needed to televise taped and live events. Responsible for both single-camera recordings and directing of multi-camera events, including sports. Create and maintain relationships with the entities PCN covers, and communicate internally and externally to organize what is needed for each production. Interacts daily with members of all PCN departments, in particular Programming, Engineering, and Operations.

### **RESPONSIBILITIES:**

- Contacting onsite personnel at events to plan logistics and anticipate problems or issues to be addressed prior to the shoot;
- Operating camera, managing of audio, switching, and streaming events from the field;
- Producing live and taped events in the field;
- Coordinating logistics, including working with talent, crew, internal staff, external entities, and others as needed;
- Producing and directing sporting events;
- Logging of events;
- Basic editing;
- Typing graphics for events;
- Traveling to and from events, sometimes over long distances; driving company vehicles
- Overnight travel may be required;
- Required to keep PennDOT medical certificate updated for the purpose of driving PCN's production truck;
- Other duties, as assigned by Programming management.

### **BACKGROUND/SKILLS:**

- Bachelor's degree in Communication, Radio and TV Production/Journalism strongly preferred;
- Strong knowledge and experience with cameras, audio, lighting, and switching equipment is required; able to direct, edit, and shoot events in both live and recorded environments in the field and or studio;
- Understanding of PCN mission, state politics, and public affairs;
- Experience shooting, producing, or directing sports;
- Ross systems experience is preferred, but not required;
- Valid Pennsylvania drivers license;
- Good communications skills;
- Ability to work flexible hours;
- Ability to lift and load equipment weighing 50-pounds;
- Ability to stand or sit for extended periods of time;
- Minimum 5 years experience preferred.

### **To Apply:**

- Successful candidates will be subject to a criminal and driving record background check.
- Cover letter and resume may be emailed to [matthall@pcentv.com](mailto:matthall@pcentv.com).